

## HORNELL CITY SCHOOL DISTRICT

### Student Residency Information

Students who attend the Hornell City Schools must reside within the boundaries of the school district with their custodial parent/guardian. *Students who stay in Hornell with other family members or friends (who do not have legal custody of that student) are NOT considered residents of the district.*

If a student does not reside in Hornell with their custodial parent/guardian, they can apply to attend the school district as a nonresident student. This process is as follows:

- Complete the nonresident student enrollment form, which is available at the Central Offices at 25 Pearl Street.
- Have the form signed by the home school Superintendent (the school district in which the student resides).
- Submit the form to the Superintendent of Schools at 25 Pearl Street.
- The Superintendent's Office will contact the principal of the school that the child is applying to attend.
- The principal and/or his designee will interview the student. If he/she recommends that the student be accepted as a nonresident, the student and parent will be required to sign a nonresident student contract.
- The principal will submit his recommendation to the Superintendent of Schools.
- The Superintendent will review the request and accept or deny the student as a nonresident. In either case, the parent will be notified of the decision.
- If the student is accepted, the parent will receive a bill for nonresident tuition, which currently is \$500 per year for the first student and \$250 for each additional student in the family.

### TIMELINE:

In order for a student's educational program to remain uninterrupted, it is important to following the timelines listed below:

- For moves during the summer, it is important to begin the paperwork as soon as possible. If the nonresident enrollment form is received less than two weeks prior to the start of school, we cannot guarantee that your child will start school on the first day in September.
- If you move out of the Hornell School District during the year, you **MUST** notify the Superintendent's Office (324-1302, x. 450) within two weeks, and we will send the paperwork to you. Failure to notify the Superintendent's Office of your move may result in your child not being allowed to finish out the school year in Hornell. We will be more than happy to work with you if you contact us within this timeline.

***IMPORTANT:** Students of families who do not follow these procedures will not be allowed to remain in the Hornell Schools for the remainder of the year.*