

HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – MAY 8, 2020

President Davis opened the meeting at 3:13 PM immediately following the Audit Committee Meeting and led the Board/Public in the Pledge of Allegiance. **Due to the COVID-19 restrictions the meeting was held virtually via ZOOM Meeting and live streamed for the public.**

ROLL CALL:

PRESENT via ZOOM: Kerry Davis, Jessica Hess, James Marino, Meghan Khork, Uzma Mehr

ABSENT: John McNelis (excused)

BY: HESS/MEHR

RESOLVED: that the agenda be approved as presented:

CARRIED – 5 AYES – ALL

PUBLIC COMMENT

None

RECOMMENDED ACTION

REPORTS:

Celebrating Success:

Superintendent Palotti reported via ZOOM:

- This week was dedicated to Teacher and Nurses appreciation. The District recognizes the dedication and hard work of the teachers and nurses and thanked them publically for their added efforts during these challenging times, he noted that the different buildings honored them in many ways.

Barbara Kramer, North Hornell School Principal reported via ZOOM:

- We are always celebrating at the North Hornell School!
- Recently recognized the hard work and dedication of Patti Clancy for Administrative Assistant Week as well as Fay Parada and Amanda Fanton for Nurses Appreciation Week.
- Celebrated the teachers all week for Teacher Appreciation Week, the PTO gave them all gift certificates to Brandy's Cup of Joe!! Thankful for all that they do!
- Teachers are busy recording lessons and regularly connecting with parents and students
- Counselors have been doing a great job making contact with our families
- Paras are in the building a lot, they busy bees preparing materials for our students and helping the teachers
- Custodians have begun their summer cleaning
- Thank you to all!

Sean Gaffney, Intermediate School Principal reported via ZOOM:

- Thank you to all the teaching staff! Happy Teacher Appreciation Week!
- Kudos to Linda Walters for helping with the videos!
- Teachers are doing a great job with their online learning!
- Thank you to Julie Smith for adapting so well and her help with the school!

Scott Carroll, HS Principal reported via ZOOM:

- Also thanked all the teachers for Teacher Appreciation, their hard work and dedication is evident all around the district

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- The High School has been busy with producing videos
- Will be spotlighting each member of the senior class on Facebook.
- A big thank you the Administrators, Fire Department, Police Department, Steuben County Sheriffs and New York State Police for their help in with carding the yards of our Valedictorian and Co-Salutatorians last night. It was a wonderful celebration of their accomplishments. Great idea, Eli and Morgan!!
- Some other big things are planned so stay tuned!
- kids seem to be doing great, have been able to contact most with attempts continuing
- Thank you to Paras and Staff for their patience and flexibility!

Julie Smith, 3PK Coordinatore reported:

- Thanked the Teachers and Nurses for their hard work.
- The Family Resources center is doing a great job keeping in contact with families

Amy Feeley, Director of Pupil Personnel reported:

- Meetings are going well, close to 100% completed
- Wrapping up 4th, 5th, 6th and PreSchool
- Thank you to Brittany for her help with Google Meets
- Big thank you to our teachers, staff, nurses and therapists for all that they do!

Superintendent Palotti added:

- This has definitely been a different type of Teacher Appreciation Week
- Shout out to all teachers, support staff and custodial staff for going above and beyond during these challenging times.
- Many have had longer days to make themselves available when the students and parents are available
- Hats off to the creative thinking that has gone into engaging with our kids, it is impressive!
- The buildings may be closed but the learning continues!

Construction Report: Andy Billiotte (Welliver) provided the Board with an update of both the emergency HS project as well as the 2020/21 Capital Outlay project.

REPORT / PRESENTATION:

Superintendent Palotti provided the Board with an educational update and as well as an update on the budget via a PowerPoint presentation noting:

- Great things are going on all through the district, we are making the most of a very difficult and challenging situation.
- Parents provided feedback via a survey. This information will help us moving forward with our planning for the future. There are some challenges in how to respond. We are utilizing all electronic communication as well as some paper and some social media. We are using the suggestions made to help improve our methods....like "Goldilocks" we are trying many things to try to find what is "just right". It is a collective effort. The survey was anonymous, but parents could include their names if they wanted to be contacted, we have reached out to those individuals.
- Lessons are being recorded for future use as well as live virtual instruction
- Teaching staff is giving this their all, I am very impressed to see what they are doing considering this has never been done before and there has been no previous professional development for this type of teaching/learning.
- Regarding the budget, not much has changed since the last meeting. We are waiting for additional information that we hope to get by the end of next week. We will not be

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voting to set the budget tonight, we will be scheduling a “Special Meeting” sometime in the next couple weeks.

ROUTINE ITEMS

BY: HESS/KHORK

RESOLVED: that, upon the recommendation of Superintendent Palotti to approves/accepts the following Consent Agenda items:

- Approves of the minutes for the meetings of April 1 and 22, 2020.
- Acceptance of the Student Activities Report of March 31, 2020
- Acceptance of the GF Budget Transfer Report of March 31, 2020
- Acceptance of the Appropriations Report of March 31, 2020
- Acceptance of the Treasurer’s Report of March 31, 2020
- Acceptance of the Revenue Report of March 31, 2020
- Acceptance of the Warrant Reports of March 31, 2020
- Acceptance of the Federal Budget Transfer Report of March 31, 2020
- Has no objections to the recommendations of the Committee on Special Education and approves the authorization of funds to implement the special education programs and services consistent with such recommendations for the CSE meetings of April 28, 29 and 30, 2020 and the 504 meetings of April 28 and 30, 2020.

CARRIED – 5 AYES – ALL

OLD BUSINESS

None

NEW BUSINESS

POLICY/PROCEDURE

BY: HESS/MEHR

RESOLVED: that, upon the recommendation of the Audit Committee, the Board accepts the Internal Audit Report as prepared and presented by Chris Sutton of Tompkins, Seneca, Tioga BOCES.

CARRIED – 5 AYES – ALL

BY: HESS/MEHR

RESOLVED that, upon the recommendation of Superintendent Palotti, the Board approves the Corrective Action Plan for the Internal Audit.

CARRIED – 5 AYES – ALL

BY: HESS/MEHR

RESOLVED: that, upon the recommendation of Superintendent Palotti, the annual school board member election/budget vote be held on Tuesday, June 9, 2020 via absentee ballots received by 5:00 PM per Governor’s Executive Order 202.26 in accordance with Education Law, and further:

- (1) Recommended that the Board approve the Notice of Annual School Election/Budget Vote. (Exhibit A)

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- (2) Recommended that the Board approve the Notice of Filing of School Election District Registers. (Exhibit B)
- (3) Recommended that the Board approve the list of school election inspectors and alternates and authorize payment at the rate of \$200 per day (list approved on March 11, 2020).
- (4) Recommended that the Board authorize the Clerk of the Board of Education to appoint new election inspectors in the event that those who are appointed are unable to work.
- (5) Recommended that the Board approve the process for absentee ballots in accordance with §2018-a of Education Law as amended per Governor’s Executive Order 202.26.

CARRIED – 5 AYES – ALL

FINANCE

BY: HESS/MEHR

RESOLVED: that, upon the recommendation of Superintendent Palotti, the Board accepts the generous donation of \$1,000 from Transair Systems, LLC (TTA).

CARRIED – 5 AYES – ALL

BY: HESS/MEHR

RESOLVED: that, upon the recommendation of Superintendent Palotti, the Board approves the following fee proposals / additional service fees of HUNT Engineers:

Fee Proposal – 2020/21 Capital Outlay Project

Fee Proposal – HS Emergency Project

Additional Services – NH Pre K Addition – Re: Storm Water Prevention

Additional Services – NH Pre K Addition – Survey Scope

CARRIED – 5 AYES – ALL

BY: HESS/MEHR

RESOLVED: that, upon the recommendation of Superintendent Palotti, the Board approves the resolution to participate in the Cooperative Natural Gas Bids with the Ontario, Seneca, Wayne and Yates County BOCES for the 2020/21 school year.

CARRIED – 5 AYES – ALL

BY: HESS/MEHR

RESOLVED: that, upon the recommendation of Superintendent Palotti, the Board approves the resolution to participate in the Cooperative Food Service Bids with the GST BOCES for the 2020/21 school year.

CARRIED – 5 AYES – ALL

BY: HESS/MEHR

RESOLVED: that, upon the recommendation of Superintendent Palotti, the Board approves the resolution to participate in the Cooperative Electricity Supply Service Bids with the Ontario, Seneca, Wayne and Yates County BOCES for the 2020/21 school year.

CARRIED – 5 AYES – ALL

BY: HESS/MEHR

RESOLVED: that, upon the recommendation of Superintendent Palotti, the Board approves the Memorandum of Agreement with Pathways as the LEA and the ASEP for flow-thru funding for the 2020-21 school year.

CARRIED – 5 AYES – ALL

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BY: HESS/MEHR

RESOLVED: that, upon the recommendation of Superintendent Palotti, the Board approves the Memorandum of Agreement with the Rochester School for the Deaf for the 2020-21 school year.
CARRIED – 5 AYES – ALL

PERSONNEL

BY: HESS/MEHR

RESOLVED: that, upon the recommendation of Superintendent Palotti, the Board approves the permanent appointment of Jennifer Bixby as Senior Typist effective January 6, 2020.
CARRIED – 5 AYES – ALL

BY: HESS/MEHR

RESOLVED: that, upon the recommendation of Superintendent Palotti, the Board approves the request of Deanne Lyng, Special Education Teacher, for an unpaid leave of absence for the 2020/21 school year.
CARRIED – 5 AYES – ALL

BY: HESS/MEHR

RESOLVED: that, upon the recommendation of Superintendent Palotti, the Board approves the list of Department and Grade Level Leader appointments (three year term 2020/21 – 2022/23).
CARRIED – 5 AYES – ALL

BY: HESS/MEHR

RESOLVED that, upon the recommendation of Superintendent Palotti, the Board approves the list of Summer Learning Academy appointments conditional pending the successful implementation of a program.
CARRIED – 5 AYES – ALL

BY: HESS/MEHR

RESOLVED: that, upon the recommendation of Superintendent Palotti, the Board approves the suspension of employment of James Walter as Daily Sub effective April 15, 2020.
CARRIED – 5 AYES – ALL

Informational:

The Public Budget Hearing will take place virtually on Wednesday, May 27, 2020 at 6:00 PM. There will be a link on our website for live streaming for the public.

The annual Budget Vote and Board Member Election will take place on Tuesday, June 9, 2020 at 5:00 PM in the Business Office (via absentee ballot).

The next regular meeting of the Board of Education will be held on Tuesday, June 9, 2020 at 6:00 PM in the High School Library if the COVID-19 restrictions allow, or virtually if not.

BY: HESS/MEHR

RESOLVED: that at 4:09 PM the Board move to Executive Session to discuss contractual matters.
CARRIED – 5 AYES - ALL

BY: HESS/DAVIS

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RESOLVED: at 4:53 PM the Board return to Regular Session and adjourn the meeting.
CARRIED – 5 AYES - ALL

Respectfully submitted,

Carol Eaton, District Clerk