

# HORNELL CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING – JUNE 16 2021

President Davis opened the meeting at 5:30 PM and led the Board/Public in the Pledge of Allegiance. The meeting was both open to the public and livestreamed.

## **ROLL CALL:**

**PRESENT:** Kerry Davis, Jessica Hess, James Marino, Meghann Khork, Christopher Clark, Joseph Liberto

**ABSENT:** Uzma Mehr (arrived at 5:35)

BY: HESS/CLARK

**RESOLVED:** that the agenda be approved as presented:

CARRIED – 6 AYES – ALL

## **PUBLIC COMMENT**

None

Member Mehr arrived (5:35 PM)

## **RECOMMENDED ACTION**

## **PRESENTATIONS:**

The Board together with the Administration recognized the following retirees and presented them with an engraved clock in honor of their service to the District. (Note: Retirees from both the 2019-20 and 2020-21 school years were honored due to COVID restrictions in place at the end of the 2019-20 school year):

Timothy Berardi	English Teacher	2020	30 years in the District – 31 total
Sheila Breed	School Bus Driver	2020	29 years
David Butler, Sr	Maintenance/Grounds	2020	8 years
Shelly Clancy	RN	2020 & 2021	23+ years
Angela Conway	Special Education Teacher	2021	25 years in the District – 35 total
Sharon Dibble	Food Service Helper	2020	21 years
Brenda Foster	School Bus Monitor	2019	12 years
Thomas Haynes	Maintenance/Grounds	2021	21 years
Anna Jordan	Teacher Aide	2020	19 years
Barbara Kramer	North Hornell Principal	2021	25 years in the District – 32 total
Karen Kuhn	Elementary Teacher	2021	15 years
Luanne Lewis	Teacher Aide	2021	26 years
James Miller	Buildings and Grounds	2021	29+ years
Bonnie Murray	Registered Nurse	2020	14 years
Barbara Nilson	School Bus Monitor	2020	9 years
Joyce Strasburg	Food Service Helper	2021	25 years
Linda Weyand	Special Education Teacher	2021	25 years in the District – 36 total
Michael Wilson	Maint./Grounds/Transport.	2021	27 years

BY: HESS/CLARK

**RESOLVED:** that at 6:00 PM the meeting break for a brief reception in honor of the retirees.

CARRIED – 7 AYES – ALL

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BY: HESS/MEHR

**RESOLVED:** that at 6:14 PM the meeting reconvene.  
CARRIED – 7 AYES – ALL

District Clerk administered the “Oath of Office” to newly elected Board Member, Joseph Liberto.

### **REPORTS:**

**Construction Report:** None

**Celebrating Success:** Celebrated retirees

### **Superintendent’s Report**

#### **Superintendent Palotti:**

- Reported on NYS’s evolving plans for graduation – expecting more information to come later this week. It is looking like we will be able to hold a more traditional outdoor graduation this year,
- shared a slide show on various aspects pertaining to the Federal COVID stimulus money and how it affects the District

### **ROUTINE ITEMS**

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti to approves/accepts the following Consent Agenda items:

- Approves of the minutes for the meetings of May 4 and 18, 2021.
- Acceptance of the Treasurer’s Reports of April 30 and May 31, 2021.
- Acceptance of the GF Budget Transfer Reports of April 30 and May 31, 2021.
- Acceptance of the Appropriations Reports of April 30 and May 31, 2021.
- Acceptance of the Revenue Report of April 30 and May 31, 2021.
- Acceptance of the Fed Budget Transfer Reports of April 30
- Acceptance of the Warrant Reports of April 30 and May 31, 2021
- The Board has no objections to the recommendations of the Committee on Special Education and approves the authorization of funds to implement the special education program s and services consistent with such recommendations for the meetings of May 5, 10, 12, 14, 18, 19 and 26, 2021 and June 2, 9 and 11, 2021. The CPSE meetings of May 5, 18, 21 and 26, 2021 and June 2, 9 and 11, 2021 and the 504 meetings of May 12, 13 and 18, 2021 and June 2, 2021.

CARRIED – 7 AYES – ALL

### **OLD BUSINESS**

None

### **NEW BUSINESS**

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## POLICY/PROCEDURE

The Board had a first reading of the Family Medical Leave Act Policy # 6551.

BY: HESS/MEHR

**RESOLVED:** that, agenda items F.1. a. through F.3.j. be grouped together for one action.  
CARRIED – 7 AYES – ALL

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board:

### POLICY/PROCEDURE (cont.)

- authorizes Patrick Flaitz to dispose of the Intermediate School Library books on the lists dated June 1 and 9, 2021
- authorizes Patrick Flaitz to dispose of the technology items on the list dated June 7, 2021.
- approves the proposed new textbooks as follows:
  - Social Media Marketing ISBN: 978-626893-42-9
  - Professionalism, Skills for Workplace Success ISBN: 978-0-133868944

### FINANCE

- approves the service agreement with Great Expectations to provide Physical, Occupational and Speech Therapy services for the 12:1:2 Pre K classroom effective June 17, 2021 through June 30, 2022.
- approves the agreements with Management Advisory Group of NY, Inc. for the 2021/22 school year for STAC Services and Medicaid Services and Tuition Billing.
- approves the contract with Turning Point to provide ABA Consultation Services for the 2021/22 school year.
- approves the renewal of the contract with Steuben County to provide transportation to Special Education Pre-school student for the term of July 1, 2021 – June 30, 2022.
- approves the renewal of the contract with Steuben County to provide evaluation and related services for Pre-school student for the term of July 1, 2021 – June 30, 2022.
- approves the GST BOCES Services for the 2020-21 school year on the AS-& list dated May 29, 2020.
- approves the proposal from Pupil Transportation Safety Institute (PTSI) to provide a Transportation Safe Zone Study.
- WHEREAS, the Board of Education (the “Board”) of the City School District of the City of Hornell (the “District”) has determined that it is in the best interests of the District to close Bryant Elementary School at the end of the 2020-2021 school year; and WHEREAS, the Board has approved the sale of Bryant Elementary School to Park Grove Acquisition, LLC (the “Purchaser”) for a purchase price of \$500,000.00, as memorialized in a Contract of Sale with an Effective Date of December 23, 2020 (the “Contract”); and WHEREAS, the Purchaser has requested an extension of time with regard to the Inspection Period (as defined in the Contract), as memorialized in a certain First Amendment to Contract with an Effective Date of April 22, 2021 (the “Amendment”); NOW THEREFORE, BE IT RESOLVED, by the Board, upon recommendation of the Superintendent of Schools, as follows:
  - (1) The Contract and the Amendment are approved in the form presented to the Board, subject to the conditions set forth in the Contract and Amendment.

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- (2) The Superintendent of Schools is authorized and directed to execute and deliver the Contract, the Amendment and related transactional documents in substantially the form presented to the Board (with such non-material amendments, additions or alterations as may be determined appropriate by the District's legal counsel). The Superintendent of Schools' execution and delivery of any such documents prior to the date hereof is hereby ratified, approved and adopted.
  - (3) The Superintendent of Schools and other appropriate District officials are authorized and directed, working in tandem with the District's legal counsel, to undertake all actions reasonably necessary and appropriate to allow for the District's performance of the Contract and the Amendment. Any such actions taken prior to the date hereof are hereby ratified, approved and adopted.
- approves the contract with LaBella Associates for Pre-Referendum Services.

### **PERSONNEL**

- approves the request for an unpaid leave of Rebekah Fletcher beginning on June 21 through June 24, 2021.
- approves the permanent appointment of James Boone as School Bus Driver effective December 3, 2020.
- approves the following Summer Maintenance Worker appointments (to be used immediately if needed and regularly beginning on June 28, 2021 at the rates stated on the current rate schedule):
  - Jeff Bacon – NOC Support
  - Mark Kelly
  - Christine Smith
  - Quincey Daily (Student Worker)
  - Alexander Lockwood (Student Worker)
- approves the separation agreement with employee #1704.
- approves the following additional, conditional appointments for the Extended School Year program to be paid at the rate as noted per their applicable contracts. All appointments are conditional upon enrollment in programs:
  - Aides/Paraprofessionals:**
    - Jennifer Sauerbier
    - Kaleigh Burritt
    - Sarah Horton (sub)
    - Sophia Carretto (sub)
  - Support Services (ESY)**
    - Aryn Bailey – Counselor
- approves the request for an unpaid leave of absence under the FMLA of Jolynne Burritt beginning on May 24, 2021 through May 28, 2021.
- approves the request for an unpaid leave of absence under the FMLA of Alexandra Keeley beginning on June 4, 2021 through June 30, 2021.
- accepts the resignation of Conor Lynch as Special Education Teacher effective June 25, 2021.
- accepts the resignation of Colleen Hayes as Special Education Teacher effective June 30, 2021.
- accepts the resignation of Jamie Kellogg as Art Teacher effective June 30, 2021.

CARRIED – 7 AYES – ALL

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BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board accepts the resignation for the purpose of retirement of Linda Weyand as Special Education Teacher effective June 30, 2021. (25 years of service in the District – 36 years in education).

CARRIED – 7 AYES – ALL

The Board congratulated Linda on her retirement and thanked her for her many years of dedicated service to the District.

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board accepts the resignation for the purpose of retirement of Shelly Clancy as Registered Nurse effective June 30, 2021. (24 years of service).

CARRIED – 7 AYES – ALL

The Board congratulated Shelly on her retirement and thanked her for her many years of dedicated service to the District and expressed their appreciation for her delaying her retirement to assist one additional year due to COVID.

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the four year probationary appointment of Rachel Snyder as Special Education Teacher, effective September 1, 2021 at a starting salary as defined in the HEA Contract. Rachel is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). (BS in Unified Childhood/Special Education from Keuka College. MS in Literacy B-6 from Keuka College. NYS Professional Certifications in Early Childhood B-2, Childhood 1-6, SWD 1-6, and Literacy B-6)

CARRIED – 7 AYES – ALL

The Board congratulated Rachel on her appointment and welcomed her to the District.

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the four year conditional/probationary appointment of Alivia Watt as Special Education Teacher, effective September 1, 2021 at a starting salary as defined in the HEA Contract. This appointment is conditional upon Alivia receiving her NYS Certification in Childhood Education 1-6. Alivia is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). (BS In Childhood Education 1-6 and Special Education 1-6 from Keuka College (May 2021). Anticipated NYS Initial Certifications in Childhood Education 1-6 and Special Education 1-6 – July 2021).

CARRIED – 7 AYES – ALL

The Board congratulated Alivia on her appointment and welcomed her to the District.

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the four year probationary appointment of Kelcy Beckstrom as Art Teacher, effective September 1, 2021 at a starting salary as defined in the HEA Contract. Kelcy is also hereby approved to

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work with her team on an hourly time sheet basis over the summer when requested by her building principal. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). (BFA in Art and Design from Alfred University. NYS Initial Certification in Visual Arts).

CARRIED – 7 AYES – ALL

The Board congratulated Kelcy on her appointment and welcomed her to the District.

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the three year probationary appointment of Sarah Dickson as Special Education Teacher, effective September 1, 2021 at a starting salary as defined in the HEA Contract. Sarah is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). (AS in General Sciences from CCC, BS in K-6 General Education and Special Education from Keuka College and Masters of Assessment, Integration and Instruction from Walden University. NYS Professional Certifications in Childhood Education 1-6 and SWD 1-6).

CARRIED – 7 AYES – ALL

The Board congratulated Sarah on her appointment and welcomed her to the District.

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the four year probationary appointment of Marnie Baker as Special Education Teacher, effective September 1, 2021 at a starting salary as defined in the HEA Contract. Marnie is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested by her building principal. Eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of H or E in 3 of the 4 preceding years (and no I rating in the final year). (BA in English/Secondary Certification from SUNY Geneseo, MS in Adolescent Special Education from SUNY Buffalo. NYS Professional Certifications in Childhood Education 1-6, SWD 1-6, SWD 7-12 and English 7-12).

CARRIED – 7 AYES – ALL

The Board congratulated Marnie on her appointment and welcomed her to the District.

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the 26 week probationary appointment of Kelsey Gray as Registered Nurse / School Nurse effective September 1, 2021 at a starting salary as specified in the HEA Contract, Kelsey is also hereby approved to work with her team on an hourly time sheet basis over the summer when requested. (10 months, HEA Contract).

CARRIED – 7 AYES – ALL

The Board congratulated Kelsey on her appointment and welcomed her to the District.

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the appointment of Juliana Smith at Acting Principal of the Hornell Intermediate School for the 2021/22 school year. (12 months, no change in tenure area).

CARRIED – 7 AYES – ALL

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BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the MOU with both the HEA and HPDG units pertaining to a Dean of Students position for the 2021-22 school year.

CARRIED – 7 AYES – ALL

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board approves the appointment of Eileen Marino as a Teacher on Special Assignment (TOSA) as Dean of Students for the 2021/22 school year.

CARRIED – 6 AYES – 1 ABSTENTION (MARINO)

BY: HESS/MEHR

**RESOLVED:** that, agenda items F.3.v. through F.3. aa. be grouped together for one action.

CARRIED – 7 AYES – ALL

BY: HESS/MEHR

**RESOLVED:** that, upon the recommendation of Superintendent Palotti, the Board:

- approves the extensions of the following MOUs with HEA due to the previously approved extension of the HEA Contract through the 2021/22 school year:
  - Coaching Positions
  - Department Coordinators
  - Licensed Master Social Workers
  - Social Workers Summer Pay
  - Drumline
  - Intermediate School Select Choir and HS Jazz Choir
  - Teacher Mentors
- approves the MOU with HEA regarding collaboration.
- approve the MOU with HPDG pertaining to a pay adjustment for Juliana Smith for the 2021-22 school year.
- approves the MOU with HPDG pertaining to a pay adjustment for Katherine Clark, School Psychologist and Sean Gaffney, Principal of North Hornell School,
- authorizes Superintendent Jeremy Palotti to enter into individual contracts for the term of July 1, 2021 – June 30, 2024 (\*June 30, 2025 for two who will be retiring within that year):

Alan Allen -	Head Custodian
Ashlen Arias-Baird -	Senior Typist (HS Guidance Office)
Kimberly Bacon -	Typist (District Office)
Diane Bakerink –	Clerk (AP Office)
Jennifer Bixby -	Senior Typist (HS Main Office)
*Susan Brown –	Treasurer
Patricia Clancy -	Senior Typist (NH Office)
Shannon Davis –	Head Custodian
*Carol Eaton –	Sec. to the Superintendent/District Clerk
Patrick Flaitz –	School Business Official

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Vicki Flaitz - Senior Typist (INT Office)  
David Giles – Head Mechanic  
Vicki Hoffman - Senior Typist (Pupil Personnel Office)  
Susan Martin – Senior Typist (District Office)  
Colby Moore - Sec. to the School Business Official/Payroll  
Elizabeth Norton - Senior Typist (Pupil Personnel Office/CIO)  
Mitchell Weaver - Head Building Maintenance Mechanic.

- approves the following changes to the substitute roster and other assignments, **pending successful fingerprint clearance through the New York State Education Department and approval through DMV and or Civil Service if applicable:**

**Substitute Additions:**

Candy Brundu - Uncertified Teacher (Effective 4/14/21)  
Sophia Carretto - Bus Attendant, Food Service Helper, Laborer,  
Teacher Aide, Typist  
Justin Denny - Bus Attendant, Bus Driver, Laborer, Teacher  
Aide, Typist  
Kelly Kuhn - Uncertified Teacher (Effective 5/24/21)

CARRIED – 6 AYES – 1 ABSTENTION (CLARK)

**INFORMATIONAL:**

Board Members who will be attending Graduation on Friday, June 25<sup>th</sup> will gather on HS Side of the stadium at the 50 yard line entrance at 6:50 PM.

The Annual Reorganizational Meeting and next Regular Monthly Meeting of the Board of Education will be held on Wednesday, July 7, 2021 at 5:15 PM in the HS Library.

BY: HESS/MEHR

**RESOLVED:** that, at 6:31 PM the meeting move to Executive Session to discuss negotiations.

CARRIED – 7 AYES – ALL

BY: DAVIS/MEHR

**RESOLVED:** that, at 7:31 PM the meeting return to Regular Session and adjourn.

CARRIED – 7 AYES - ALL

Respectfully submitted,

Carol Eaton, District Clerk